



About your ORGANISATION

We want to know what you do and how you will use the tools

Please complete the form below and return with all relevant documentation to the Country Coordinator for your country or post it to the address below. Please do not send this application form to any other person within Tools with a Mission. Please return the form to:

Country	Country Coordinator	Email
Democratic Republic of Congo	Mary Carter	drcongo@twam.uk
Uganda	Peter Fisher	uganda@twam.uk
Zambia	Paul Seymour	zambia@twam.uk
Zimbabwe	Linda Griffin	zimbabwe@twam.uk

Application Date:		Reference (Office use only):	
Your Country:			
Organisation Details Name: Address: Please give full physical address		Telephone/fax no: Email: Website (if available):	
Registration type Please give details of your NGO, Charity, School status and reference numbers. Please include a copy of the relevant document with your application			
Your contact details Please give the full details of the person who will be the main contact, preferably someone part of the management team Name: Address: Please give full physical address and PO Box no if different from above Telephone/fax no: Email: Position in the Organisation:			

Empowering people with the tools that create livelihoods and transform lives

Tools with a Mission, 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, IP2 0UD

tel: +44 1473 210220 website: www.applytotwam.uk

Registered office: 2 Bailey Close, Hadleigh Road Industrial Estate, Ipswich, IP2 0UD Registered charity in England and Wales
no: 1104903 Company no: 5114575 VAT Registration Number 347292286



Tools with a Mission

Have you received TWAM tools before? If yes, when did you receive them and what did you receive?

Now tell us about your community and how you want to help them

1. What are the needs and challenges of your community?

2a. Which of these needs and challenges are you trying to help with?

2b. Who are you trying to help? Vulnerable women, orphans, out of work men, ex-offenders? Please tell us.

3. Please tell us how you plan to help the people you are working with. What services will you provide?

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4a. If you are planning on training people, please tell us how long you expect the course to last and what you plan on teaching? If not, please explain why you need our tools and then go to question 6.

4b. When trainees complete their course, will you help them set up their own business or support them in other ways? If so, could you please explain how you will help them? If not, please explain why not.

4c. Have you recruited trainers? If so, how many and to teach which skills?

5. Please tell us about the management structure of your organisation? Do you have a board and appointed officials?

6. How do you plan on funding your project or group?

Please answer all the questions above. Why are we asking you these questions?

We receive thousands of applications for help and we cannot meet all the demand. To help us decide which projects to support we need to know as much about you and your plans as possible.

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